

**CITY OF MENASHA****Council Chambers, 3rd Floor, 140 Main Street, Menasha**

140 Main Street, Menasha

January 15, 2007

**MINUTES** + [Back](#)  [Print](#)**I. CALL TO ORDER****A. [Call to Order](#)****Item Action:**  
None**Motions**

Motion Type	Motion Text	Made By	Seconded By	Motion Result
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Comments

Meeting called to order by Vice-Chairman Wisneski at 6:20 p.m.

Comments

Present: Ald. Taylor, Wisneski, Hendricks, Michalkiewicz, Chase, Merkes. Excused: Ald. Pack, Eckstein

Comments

Also Present: Mayor Laux, CA/HRD Brandt, Lt. Brunn, DPW Radtke, CDD Keil, PRD Tungate, Comp/Treasurer Stoffel, MU GM Young, Clerk Galeazzi and the Press.

**II. DISCUSSION****A. [Update on Steam Utility Project and Water Treatment Plant Project \(Discussion Only\)](#)****Item Action:**  
None**Motions**

Motion Type	Motion Text	Made By	Seconded By	Motion Result
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Comments

Steam Utility Project: GM Young reported there was an issue with the No. 3 Boiler. It was taken off-line for maintenance work. The in-house development team have prepared and sent out the RFPs to coal suppliers. Water Treatment Plant: GM Young reported the decorative wall panels continue to be installed. Equipment is on site and it will be installed over the next few weeks. The deck over the back part of the building (settling basin) is almost completed.

**B. [Steam Plant Noise](#)****Item Action:**  
None**Motions**

Motion Type	Motion Text	Made By	Seconded By	Motion Result
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Comments

Dick Sturm, Steam Plant Manager, reported the noise at the Steam Plant the neighbors are concerned about is coming from the guillotine type damper of the fan. The president of the company that manufactures this type of damper will be visiting the Steam Plant in February to discuss a solution. The Steam Plant staff has worked to reduce the noise level. Mr. Sturm has been working on the issue with the neighbors

**C. [Request of Associated Appraisers to change in-office hours.](#)****Item Action:**  
None**Motions**

Motion Type	Motion Text	Made By	Seconded By	Motion Result
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Comments

Comp/Treasurer Stoffel explained the request of Associated Appraisers is to change the in-office hours from Tuesday mornings and Thursday afternoons to Tuesday and Thursday mornings (8-noon each day). Discussion ensued on the hours should be set for benefit of the residents.

- D.**    [Rescission of Tax §74.33\(1\)\(a\) and \(f\) - Agricultural Use Status of Calumet County Parcels #7-00001-00, 7-00002-01](#)    **Item Action:**  
None

### Motions

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
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CDD Keil explained when the City entered into a development agreement with the owner of this property, it provided that this property would be zoned agricultural. That was not done, and the tax assessment was incorrect. The request is to adjust the 2006 tax assessment for the two parcels. CA/HRD Brandt explained the attorney representing the owner has contacted him with questions on Parcel #7-00002-01.

- E.**    [Approve Buddi Sagar Subedi as agent for Bulk Petroleum Corp & Gurpal Wisconsin Station LLC, d/b/a Marathon, 209 Racine Street.](#)    **Item Action:**  
None

### Motions

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
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No Questions or Discussion.

- F.**    [RW Management Contract for Safety Coordination and Project Management for the term of January 2, 2007 to March 31, 2007 and authorize signature](#)    **Item Action:**  
None

### Motions

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
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CA/HRD Brandt explained RW Management has done some safety coordination work for the City in 2007.

- G.**    [O-1-07 An Ordinance Relating to City of Menasha Purchasing Policy](#)    **Item Action:**  
None

### Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
move	To hold for two weeks.	Alderman Taylor	Alderman Chase	Passed

Discussion ensued on this ordinance being a starting point to work from. Amendments to the ordinance were discussed. It was suggested staff present list of items that would require an RFP and how it would impact the business of the City.

- H.**    [O-2-07 An Ordinance Relating to "Dry Nights" at Licensed Premises](#)    **Item Action:**  
None

### Motions

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
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CA/HRD Brandt explained this ordinance was prepared in accordance with the State Statue. The holder of the liquor license is responsible to enforce the rules in accordance with the City code. No alcoholic beverages will be consumed, sold or given away on the premise on "dry night". Discussion ensued on the youth of the City needing a safe place to gather and socialize.

- I.**    [O-3-07 - An Ordinance Amending Title 13 by Making Certain Changes in the District \(Drifka Rezoning\)](#)    **Item Action:**  
None

### Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
move	To amend to sever C-3 Business and Office section from the ordinance.	Alderman Wisneski	Alderman Merkes	Passed

CDD Keil explained this ordinance covers the area between Oneida Street and Providence Terrance. The proposed rezoning of this area would be from R-1 Single Family to C-1 General Commercial and C-3 Business and Office. Discussion ensued on the concerns of the residents from the neighboring subdivisions and the failure to enforce City ordinances. Suggestion was made to tighten up City ordinances before rezoning.

## Comments

Motion to amend carried on roll call 5-1. Ald. Taylor - no.

**J. [R-2-07 Resolution Relating To Reduction Of Poll Workers.](#)**

**Item Action:**  
None

**Motions**

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	Comments			
No Questions or Discussion.				

**K. [Accounts payable and payroll for period 1-4-07 to 1-11-07 for \\$7,350,281.13](#)**

**Item Action:**  
None

**Motions**

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	Comments			
CK. #10864-Faith Technologies-\$4,500 – camera installation on lift bridges. Reimbursed by State.	Comments			
CK. #10899-Schmidt Engineering-\$152.27 – parts for snow plows.	Comments			
CK. #10933-Beck Electric-\$3,824.39 – poles for lift bridge cameras. Reimbursed by State.	Comments			
CK. #10947-Davel Engineering-\$2,208.75 – preparation of HWR Annexation documents.	Comments			
CK. #10986-Neenah Foundry-\$218.00 – storm sewer inlet grate.	Comments			
CK. #10917-Winn. Cty. Treasurer-\$50,000 – work done on County P.	Comments			
CK. #10997-Schmidt Engineering-\$1,686.49 – parts for snow plows.	Comments			
CK. #10933-Beck Electric-\$1,094.00 – convert double street lights to single.	Comments			
CK. #10905-Tri-County Overhead Door-\$97.50 – repair door opener, Marina Place parking ramp lower level.	Comments			
CK. #10907-US Cellular-\$1,071.02 – covers billing period 11/14/06-12/13/06.				

### III. ADJOURNMENT

**A. [Adjournment](#)**

**Item Action:**  
None

**Motions**

Motion Type	Motion Text	Made By	Seconded By	Motion Result
move	To adjourn at 8:35p.m.	Alderman Taylor	Alderman Hendricks	Passed
Motion carried on voice vote.				